AT A GLANCE

- Pick up city application
- Review and complete city application (include ALL required documents)
- Applicant must be “mortgage ready” – contact lender to determine eligibility (approved list or other lender) based on underwriting guidelines
- Pre-approval Letter in hand
- Contact realtor for property view/visit
- Schedule HUD Homebuyers Workshop class (8 hours course), preferably before executing property sales contract
- Request IRS Tax Return Transcript(s) 2018/2017
- Prior to submitting an offer for purchase of a property, contact Community Redevelopment Associates of FL, Inc (CRA) to check continued availability of funds 954-431-7866 ext:111 - DENISE CREARY
- Fully executed Sales Contract in hand (minimum 45-60 days closing and contingency approval of city funds), completed city application with documents and pre-approval letter
- Funds awarded based on Household Size and Annual Household Income (gross) for all parties in the household.
- Once awarded applicant(s) must occupy “subject property” for the duration of the RECAPTURE period which is 15 years from date of signing city’s second NOTE/MORTGAGE.
- Contact CRA to schedule intake city application appointment

Funds are available on First Come First Qualified/Served!